



Favorites



Your list of favorite pages (bookmarks) gives you quick access to certain pages of interest.

- Click on “*My Favorites*” in the sidebar menu to show your bookmarks.

The star icon left of the *Favorites* link in the action tool bar indicates if a page is already in your favorites list:



-  Favorites: page is in favorite list
-  Favorites: page is not bookmarked

Adding a page to your Favorites

- Open the page
- Click on  *Favorites* in the action tool bar
- The star icon will turn yellow  to indicate a bookmarked page

Note: The page will only appear in your *Favorite List* after you have left or reloaded the page.

Removing a page from your Favorites

- Open the page
- Click on  *Favorites* in the action tool bar
- The star icon will turn gray  to indicate an unmarked page

Note: The page will only disappear from your *Favorite List* after you have left or reloaded the page.